



**ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED**  
(A State Government Undertaking)

**REQUEST FOR PROPOSAL**

**Empanelment and Appointment of suppliers for supply of Ragi (small millets) indigenous variety in 50 KG new jute gunny bags under Public Distribution Scheme of Government of Andhra Pradesh through TENDERWIZARD e-reverse auction platform.**

Regd. Office : 10-152/1, Sri Sai Towers,  
Ashoknagar, Bandar Road, Kanur, Vijayawada – 520007

Web site: [www.apscsc.gov.in](http://www.apscsc.gov.in)

**ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED**  
**(A STATE GOVT. UNDERTAKING)**

## INDEX

<b>S.No.</b>	<b>Details</b>	<b>Sections</b>
1	Scope of work	1.1 to 1.7
2	Eligibility/Prequalification conditions	2.1 to 2.9
3	Documents to be furnished along with application for registration	3.1 to 3.12
4	Evaluation of application for registration	4.1 to 4.3
5	Scheduling of e-auctions	5.1 to 5.3
6	Quality parameters	6.1 to 6.6
7	Assaying	7.1 to 7.7
8	Process of electronic auction system on Tender wizard Platform	8.1 to 8.20
9	Order for Supply	9.1 to 9.12
10	Terms and conditions of delivery	10.1 to 10.7
11	Terms of Payment	11.1 to 11.4
12	Penalty Clause	12
13	Cancellation of Agreement	13
14	Force Majeure	14
15	Arbitration	15
16	Estimated quantity of Ragi(small millets) indigenous variety	Annexure-1
17	Application for enrolment	Annexure-2
18	NABL/SFL accredited food testing laboratories	Annexure -3
19	List of MLS Points in various districts of AP	Annexure-4
20	Contact details of APSCSCL Officials at Head Office and Districts.	Annexure-5

**Empanelment and Appointment of suppliers for supply of Ragi(small millets) indigenous variety under Public Distribution Scheme of Government of Andhra Pradesh**

The APSCSCL has invited applications from the eligible Ragi(small millets) indigenous variety suppliers for enrolment as registered suppliers for supply of Ragi(small millets) indigenous variety to the BPL card holders through PDS. The procedure for enrolment, registration and terms and conditions of supply under the e-procurement mode for supply of Ragi(small millets) indigenous variety is detailed below:

APSCSCL shall follow e-procurement mode and has entrusted the same to TenderWizard for conducting electronic auction system for price discovery and procurement of Ragi(small millets) indigenous variety from registered suppliers.

**1. SCOPE OF WORK:-**

1.1.The APSCSCL Ltd being the appointed agency for procurement of Ragi(small millets) indigenous variety by Government of Andhra Pradesh proposes to procure the Ragi(small millets) indigenous variety for the year 2017-18 from the suppliers of Ragi(small millets) indigenous variety through e-procurement process.

**1.2.The requirement of Ragi (small millets) indigenous variety will be 1000 MTs for April, 2018, which has to be supplied to the MLS points of the Corporation in Ananthapur and Chittoor districts of the AP State. The empaneled suppliers should ensure the supplies during March, 2018 by 20.03.2018 for April 2018 will follow and should be completed as per movement orders issued by District Managers concerned.** The list of MLS points and the approximate District wise quantities of the Ragi(small millets) indigenous variety required for April 2018 may be seen in Annexure-I. The quantities indicated in respect of each district may vary depending upon the requirement and demand as indented by the department from time to time.

1.3. The Ragi(small millets) indigenous variety will be procured from the registered Ragi(small millets) indigenous variety suppliers as per the eligibility criteria mentioned in Section-2.

1.4. In order to facilitate Ragi(small millets) indigenous variety suppliers to participate in e-procurement process, registration with Tenderwizard is mandatory. The procedure for registration with TenderWizard is detailed in Annexure-2.

1.5. The inspection and evaluation of samples will be carried out in accordance with specified quality parameters as per the procedure stipulated in section-7.

1.6. After satisfactory supply of the tendered items by the Successful Bidder within the stipulated time, Payment will be released by APSCSC Ltd to the suppliers within 10-15 days from date of submission of bills as per the procedure stipulated in Section-11 to the respective account of the suppliers by electronic fund transfer.

1.7 The procedure for enrolment and registration of suppliers, terms and conditions of supply of Ragi(small millets) indigenous variety is detailed below. Some of the clauses to these terms & conditions may be amended if necessary, prior to the conduct of e-Auction. Details of such amendments will be uploaded in the website [www.apscsc.gov.in](http://www.apscsc.gov.in) for the information of participants.

## **2. ELIGIBILITY / PREQUALIFICATION CONDITIONS.**

2.1. Persons having Ragi(small millets) processing unit (or) the individual (or) firm (or) registered company (or) Cooperative society (or) any legal organization. Millers/Producers/Traders, who are in the business of delivering FOOD GRAINS supplies to State/Quasi Government Departments are eligible to apply for registration as registered suppliers.

2.2. The Ragi(small millets) indigenous variety processing Unit/s should be owned/leased by the registered supplier.

2.3. The Ragi(small millets) indigenous variety processing unit should be in operation for past three years.

- 2.4. The bidders should have adequate secured storage facility to store minimum 1000 Metric Tonnes of Ragi(small millets).
- 2.5. The Ragi(small millets) indigenous variety processing Units should have proper valid license by the concerned authority for processing and storing of Ragi(small millets).
- 2.6. The Ragi(small millets) indigenous variety processing Units should have been in operation for at least past three years. They should possess valid GST registration issued by concerned authorities.
- 2.7 The firm/applicant should not have been Blacklisted / convicted for any offences or violation of any State or Central act such as essential commodities act etc or any criminal offence under IPC.
- 2.8 The Annual Turnover should not be less than 10.00 crore per annum during the last 3 years on Ragi(small millets) or any other millets. The bidder should have an experience of supply of at least 1500.000 MTs of Ragi (Small millets) or any other millets to any Govt., agency during last three years.
- 2.9 The bidder should have a valid license from **fssai**.

### **3.DOCUMENTS TO BE FURNISHED ALONG WITH APPLICATION FOR REGISTRATION.**

- 3.1 The Ragi(small millets) indigenous variety processing Units should have proper valid license by the concerned authority for processing and storing of Ragi(small millets) Copy of which will have to be furnished.
- 3.2 Attested copy of audited balance Sheet and profit / loss account for past two years duly certified by Chartered Accountant if it is a own processing unit.
- 3.3 Applicants shall submit attested copy of the Income Tax returns of last three years with a copy of a PAN card attested by authorized signatory.
- 3.4 Attested copy of Certificate of registration under GST(Goods and Service Tax) applicable
- 3.5 An affidavit on Rs 100 non judicial stamp paper and Notarized, regarding

3.5.1. Not having been prosecuted for violation rules / law under Essential Commodities Act or any such others law or orders there under in any court of law.

3.5.2. Not having been black listed by any organization or Government for non-performance of contractual obligation.

3.6 In case of partnership firm or Co-operative or Corporate, the Ragi(small millets) indigenous variety processing Units, should furnish a copy of the partnership deed or byelaw or memorandum as the case may be. In case of partnership firms the share holding pattern should be duly certified by the Chartered Accountant along with details of name, age, education and experience of the partners. In case of Co operative / corporate body copy of letter of authorization to the Chief Executive or the authorized person to register and participate in the e-procurement/tender process should be furnished.

3.7 Ragi(small millets) processing Units, should furnish letter of authority or power of attorney for having authorized the person to sign the documents on behalf of firm or society or corporate body. Attestation of signature of such authorized signatory from the bank where the firm is having its account is essential.

3.8 The address proof of the authorized signatory viz Telephone bill/copy of pass port / electricity bill/ voter ID proof should be submitted along with the application. The address proof in respect of the firm shall be either certificate of registration or certificate of incorporation issued by the concerned authority.

3.9 Bank account details of firm along with IFSC code, Branch details, address shall be furnished in the letterhead of the firm.

3.10 The aspiring bidders who have not registered in e-Auctioning should register through the website [www.tenderwizard.com/APCS](http://www.tenderwizard.com/APCS) for participating in Online Auctions. The registration charges will be Rs. 3,500/- plus applicable GST (per year) which needs to be paid through electronic mode only.

3.11 The application for registration and terms and condition with relevant Annexure can be downloaded from the website [www.apscsc.gov.in](http://www.apscsc.gov.in). Requests for forwarding applications through post / couriers will not be entertained.

3.12 The interested applicants may also visit website [www.tenderwizard.com/APCS](http://www.tenderwizard.com/APCS) and [www.apscsc.gov.in](http://www.apscsc.gov.in) and for any relevant information regarding enrolment as participant on Tender Wizard. Interested participants can also contact the Customer Service Group on below phone numbers **(080) 49352000/25** or Email: [v.manohar@tenderwizard.com](mailto:v.manohar@tenderwizard.com)

#### **4. EVALUATION OF APPLICATION FOR REGISTRATION.**

4.1. Duly filled application to be submitted by Bidder Online at [www.tenderwizard.com/APCS](http://www.tenderwizard.com/APCS) with relevant documents and Registration fee on or before **5.00 pm of 04.03.2018 and the e-reverse auction through electronic bidding will be from 05.03.2018 10.00 AM onwards.**

Note: The submitted documents if found correct, the USER ID and PASSWORD will be enabled within 24 Working Hours. If submitted documents found incorrect, the USER ID and PASSWORD will be kept on hold and will be enabled only after receiving clarification from the Bidder.

4.2 Eligible suppliers will be issued with User ID and Password by Tender Wizard after evaluating the documents & receipt of the registration fee.

4.3. Such registered suppliers are eligible to participate on electronic bidding system (e-auction) for Ragi(small millets) indigenous variety conducted by TenderWizard as and when scheduled.

#### **5. SCHEDULING OF E-AUCTIONS.**

5.1 Based on the requirements, APSCSCL through their Head Office will notify TenderWizard to schedule auctions on periodic basis. Further such details will be posted on the web site of APSCSCL [www.apscsc.gov.in](http://www.apscsc.gov.in) Neither the APSCSCL nor TenderWizard will individually intimate to the registered suppliers regarding the e-auction schedule.

5.2. All registered suppliers are eligible to participate in e-auctions subject to terms and conditions detailed in this document.

5.3. Detailed e-auction schedule can be viewed and downloaded from <https://apscsc.gov.in/>

## **6.QUALITY PARAMETERS.**

6.1 The quality parameters for Ragi(small millets) indigenous variety are detailed below for the reference of all eligible suppliers. APSCSCL has the right to alter the parameters at its own discretion before notifying the e-auction schedule.

6.2 Ragi (small millets) indigenous variety of the current year production. The Ragi shall be dried and matured grains of *Eleusine Coracana*. It shall have uniform size and shape. It shall be in sound merchantable condition and also conforming to prescribed norms under Food Safety & Standards Act.2006 /Rules prescribed thereunder.

Ragi shall be sweet, hard, clean, wholesome and free from moulds, weevils, obnoxious smell, *Argemone Mexicana* and *Lathyrus sativus* (Khesari) in any form, coloring matter, admixture of deleterious substances and all other impurities except to the extent indicated in the schedule below.

### **Schedule of specifications**

<b>S.No</b>	<b>Refractions</b>	<b>Maximum Limits (%)</b>
1	Foreign matter*	1.0
2	Other foodgrains	1.0
3	Damaged grains	1.0
4	Slightly damaged grains	2.0
5	Moisture	12.0

\*Not more than 0.25% by weight shall be mineral matter and not more than 0.10% by weight shall be impurities of animal origin.

Stocks should Conform to the above specifications . Stocks having the in excess of above prescribed refractions limit stands rejected and the decision of the corporation is final and binding on the supplier.



**N. B.**

1. The definition of the above refractions and method of analysis are to be followed as given in Bureau of Indian Standard 'Method of analysis for foodgrains' Nos.IS:4333(Part-I): 1996 and IS:4333 (Part-II): 2002 and 'Terminology for foodgrains' IS:2813-1995 as amended from time to time.
2. The method of sampling is to be followed as given in Bureau of Indian Standard 'Method of sampling of cereals and pulses' no.IS: 14818-2000 as amended from time to time.
3. Within the overall limit of 1.0% for foreign matter, the poisonous seeds shall not exceed 0.5% of which Dhatura and Akra seeds (*Vicia species*) not to exceed 0.025% and 0.2% respectively.
4. Kernels with husk will not be treated as unsound grains. During physical analysis the husk will be removed as organic foreign matter.
- 6.3. The Successful qualified suppliers will be solely responsible for consequences for any violation of the Food Safety and Standards Act 2011 and Indian Standard Specification no: IS 5982 : 2003 and BIS Standard IS 498 : 2003 or any other connected rules with regards to adulteration.
- 6.4. Suppliers shall be liable for any action or consequences that may arise due to non-adherence to quality parameters.
- 6.5. Apart from the above, in the event of any harm caused due to supply of bad quality, the concerned supplier shall be held solely responsible of any losses/damages to the events arising out of such supplies under the scheme.
- 6.6 Every batch manufactured and marked for supply lot wise shall be subjected to inspection, testing and certification by an assaying agency accredited by NABL/State Food Laboratory. The batch wise assaying report shall be submitted to the APSCSCL. The Tentative list of accredited labs of NABL from whom the Assaying report has to be obtained is as detailed in Annexure 4. Suppliers may check with the Assaying agencies listed in annexure-4 that have the scope of accreditation to certify Ragi (Small millets).

## 7.ASSAYING

7.1 The Supplier shall, on his own and at his cost, offer the stock of Ragi (Small millets) from the identified batch marked for delivery at the loading point for inspection and certification in accordance with quality parameters as specified in Clause 6.2 above, from any of the NABL accredited food testing laboratories as per the list notified by Food Safety and Standards Authority of India. Please refer to Annexure – 4 for the list of laboratories. The stocks which qualify the parameters as per Clause-6.2 above shall only be supplied. Each and every consignment shall accompany such Assaying Certificate issued by NABL/State Food Laboratory, accredited food testing laboratory.

7.2 APSCSCL may randomly collect the samples at the depots and get the samples tested in any of the NABL accredited laboratories independently within 10 days from the day of delivery by the supplier. The quality of Ragi (Small millets) will be evaluated based on specified quality parameters as detailed in section-6.2. The results of such testing will be final and binding on the suppliers. The stocks which fail the test have to be taken back and replaced by new stock by the Supplier at his own cost within one week from the date of intimation by the respective District Manager of APSCSCL. Suppliers may note that the cost of assaying will be borne by them if the sample fails in the test and such costs will be deducted while making the payment for supplies made. However, if the test results shows the sample is as per the specifications, the APSCSC will bear the cost of assaying.

7.3 The supplier shall arrange to record tare weight and gross weight on electronic weighbridge before loading and after loading of the consignment. The copies of weigh bridge receipt along with copy of invoice / delivery challan and assaying report from the NABL accredited laboratories as per list detailed in Annexure 4 shall be handed over to concerned officer of the APSCSCL at the time of giving delivery. Deliveries without valid documents will be rejected and will not be inwards by the concerned officer.

7.4 Consignment will be unloaded at the designated warehouse during working hours only i.e. between 10 AM and 5 PM. On arrival of the consignment the concerned officer of APSCSCL will verify the documents and the assaying report. On