



**ANDHRA PRADESH STATE
CIVIL SUPPLIES CORPORATION LIMITED**

(A State Government Undertaking)

Tender Reference No:PDS.3/1/NWC BAGS/CSK/2017-18(AP)

Dated: 27.10.2017

**ALL INDIA e-TENDER FOR SUPPLY OF NON WOVEN CARRY BAGS AS
PER THE SPECIFICATIONS INDICATED IN THE TENDER SCHEDULE, ON
THE EVE OF " SANKRANTHI FESTIVAL " 2018 FOR ISSUE UNDER PUBLIC
DISTRIBUTION SYSTEM IN ANDHRA PRADESH STATE**

Regd. Office: 10-152/1, Sri Sai Towers, Bandar Road, Kanuru, Vijayawada - 520007

Phone Nos: 0866-2551912 Fax No: 0866-2551913

Web site: www.apscsc.gov.in

Tenders should be filed online <https://tender.apecurement.gov.in/>

For any Information contact : M/s Vupadhi Techno Services Pvt. Ltd,
1st Floor, Ramky Grandiose, Sy.No.136/2&4, Gachibowli, Hyderabad - 500032,
Telangana, India.

Tel: +91-40-39999700/701, Fax: +91-40-39999702.

helpdesk.eprocsupport@vupadhi.com

Web site: www.apscsc.gov.in

**ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LIMITED
(A STATE GOVT. UNDERTAKING)**

Regd. Office: 10-152/1, Sri Sai Towers, Bandar Road, Kanuru,
Vijayawada - 520007, Andhra Pradesh, India.

CONTENTS OF TENDER SCHEDULE

S. No.	Description	Annexure/ Format	Page Nos.
1	Tender Notice		3
2.	Terms & Conditions of Tender		4-18
3.	Self Declaration	Annexure - I	19
4.	Quality Assurance Declaration	Annexure - II	20
5.	Specifications	Annexure - A	21
6.	Technical Checklist	Annexure - III	22-24

ANDHRA PRADESH STATE CIVIL SUPPLIES CORPORATION LTD

Regd. Office: 10-152/1, Sri Sai Towers, Bandar Road, Kanuru, Vijayawada - 520007.

**SRI K RAMGOPAL, IAS,
VC & MANAGING DIRECTOR.**

No. PDS.3/1/NWC BAGS/CSK/2017-18(AP)

Date: 27.10.2017

TENDER NOTICE (E-PROCUREMENT)

E - TENDERS FOR SUPPLY OF 1.43 CRORES OF NON WOVEN CARRY BAGS AS PER THE SPECIFICATIONS ON RATE CONTRACT BASIS FOR ISSUE UNDER PUBLIC DISTRIBUTION SYSTEM ON THE EVE OF "SANKRANTHI FESTIVAL, 2018" IN ANDHRA PRADESH STATE.

Reputed manufacturers and suppliers who have necessary infrastructure for manufacturing the NON-WOVEN CARRY BAGS (MACHINE STITCHED) with relevant permissions and licenses from competent authorities may file tender for supply of the same.

1. AP State Civil Supplies Corporation Ltd, Vijayawada invites e-Tenders for supply of **1.43 Crores** of NON-WOVEN CARRY BAGS (MACHINE STITCHED) as per the specifications indicated in the tender schedule and its delivery at all MLS points of APSCSCL in all 13 District of Andhra Pradesh.
2. Interested bidders may visit website www.apecurement.gov.in and also www.apscsc.gov.in to view and download tender documents, free of cost.
3. Those who are interested to submit bids should be registered in website www.apecurement.gov.in and should also obtain Digital Signature Certificates from Andhra Pradesh Technology Services (APTS) or any other TCS-CA-Registration Authority in India. The details and procedure for obtaining Digital Signature Certificates are mentioned in the website www.apecurement.gov.in or contact the helpdesk of the site.
4. Bid document Downloading start date: **31.10.2017 after 12.30 PM.**
5. Bid document Downloading end date: **13.11.2017 at 12.30 AM.**
6. Last date & Time for receipt of online bids: **13.11.2017 at 1.00 P.M**
7. Last date & time for receipt of hard copies: **13.11.2017 at 2.00 P.M**
Of Technical bids along with samples
8. Technical Bid opening Date and time: **14.11.2017 at 10.30 A.M**
(qualification and eligibility stage)
9. Price Bid opening date and Time: **14.11.2017 at 3.00 P.M**
(Financial bid stage)

For VC & MANAGING DIRECTOR

SV

Tender Details:

1	Tender No	<u>E.Proc.No.PDS.3/1/NWC BAGS/CSK/2017-18(AP), Dt:27.10.2017</u>
2	Scope of work	AP State Civil Supplies Corporation Ltd, Vijayawada invites e-Tenders for supply of 1.43 Crores of NON-WOVEN CARRY BAGS (MACHINE STITCHED) as per the specifications indicated in the tender schedule and its delivery at all MLS points of APSCSCL in all 13 District of Andhra Pradesh.
3	For further details pl. Visit	https://tender.apecurement.gov.in

NIT DETAILS

Sl. No.	Description	Particulars
1.	Department Name	Andhra Pradesh State Civil Supplies Corporation Ltd
2.	Circle/Division	Andhra Pradesh State Civil Supplies Corporation Ltd
3.	FILE/ NIT Number	<u>E.Proc.No PDS.3/1/NWC BAGS/CSK/2017-18(AP), Dt: 27.10.2017</u>
4.	Tender Subject	Supply of 1.43 Crores of Non Woven Carry Bags in view of "Sankarathi Festival, 2018" in the name of "Chandranna Sankranthi Kanuka,2018"to BPL Card Holders in Andhra Pradesh State as per the tender specifications. <u>The afore mentioned 1.43 Crores of Non Woven Carry Bags has to be supplied by 15.12.2017 at all MLS points of APSCSCL in all 13 District of Andhra Pradesh.</u>
5.	Tender Type	OPEN
6.	EMD Amount (INR)	Rs. 10,00,000/- (Rupees Ten lakh only)
7.	EMD payable:	D.D. drawn in favour of VC & Managing Director, Andhra Pradesh State Civil Supplies Corporation Limited, Payable at Vijayawada on any one of the Nationalized Bank.

8.	Transaction Fee (Non - Refundable)	<p>It is mandatory for all the participant bidders from 1st January 2006 to electronically pay a Non-refundable Transaction fee to M/s. APTS, the service provider through "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any bank and Direct Debit facility/Net Banking of ICICI Bank, HDFC, Axis Bank to facilitate the transaction. This is in compliance as per G.O.Ms. 13 dated 07.05.2006. A service tax of 15% + Bank Charges for Credit Card Transaction of 2.09%(inclusive of service tax) on the transaction amount payable to APTS. shall be applicable.</p> <p>Corpus Fund:</p> <p>As per GO MS No.4 User departments shall collect 0.04% of ECV (estimated contract value) with a cap of Rs.10,000 (Rupees ten thousand only) for all works with ECV up to Rs.50 Crores, and Rs.25,000/- (Rupees twenty five thousand only) for works with ECV above Rs.50 Crores, from successful bidders on e-procurement platform before entering into agreement / issue of purchase orders, towards e-procurement fund in favor of Managing Director, APTS. There shall not be any charge towards e-procurement fund in case of works, goods and services with ECV less than and up to Rs. 10 lakhs.</p>
9.	Bid Document Downloading Start Date	31 .10.2017 at 12.30 P.M
10.	Bid Document Downloading End Date	13.11.2017 at 12.30 A.M.
11.	Last Date & Time for Receipt of online Bids	13.11.2017 at 1.00 P.M.
12.	Last date and time for receipt of hard copies of technical bids along with samples	13.11.2017 at 2.00 P.M.
13.	Technical Bid Opening Date and Time (Qualification and Eligibility Stage)	14.11.2017 at 10.30 A.M.
14.	Price Bid Opening Date and Time (Financial Bid Stage)	14.11.2017 at 03.00 PM
15.	Place of Tender Opening	Regd. Office: 10-152/1, Sri Sai Towers, AP State Civil Supplies Corporation Ltd (APSCSCL), Bandar Road, Kanuru, Vijayawada - 520007
16.	Tender Inviting / Opening authority	Sri K RAMGOPAL, IAS. VC & Managing Director
17.	Address/E-mail id	AP State Civil Supplies Corporation Ltd, Regd. Office: 10-152/1, Sri Sai Towers, Bandar Road, Kanuru,

		Vijayawada - 520007 pdsho.apscsc@ap.gov.in
18.	Contact Details / Telephone, Fax	General Manager (PDS): Mobile No 07702003503 Manager (PDS): Mob:No:07702003506, Fax No.0866-2551913
19.	<u>Procedure for Bid Submission</u>	<p>1. The bidder shall submit his response through Bid submission to the tender on e-procurement platform at www.apecurement.gov.in by following the procedure given below. The bidder would be required to register on the e-procurement market place www.apecurement.gov.in or https://tender.apecurement.gov.in and submit their bids online. Offline bids shall not be entertained by the Tender Inviting Authority for the tenders published in e-procurement platform.</p> <p>2. The bidders shall submit their eligibility and qualification details, Technical bid, Financial bid etc., in the online standard formats displayed in eProcurement web site. The bidders shall upload the scanned copies of all the relevant certificates, documents etc., in support of their eligibility criteria/technical bids and other certificate/documents in the eProcurement web site. The bidder shall sign on the statements, documents, certificates, uploaded by him, owning responsibility for their correctness/authenticity. The bidder shall attach all the required documents for the specific tender after uploading the same during the bid submission as per the tender notice and bid document.</p> <p>1. Registration with eProcurement platform: For registration and online bid submission bidders may contact Helpdesk of M/s Vupadhi Techno Services Pvt. Ltd., www.apecurement.gov.in or https://tender.apecurement.gov.in</p> <p>2. Digital Certificate authentication: The bidder shall authenticate the bid with his Digital Certificate for submitting the bid electronically on e-procurement platform and the bids not authenticated by digital certificate of the bidder will not be accepted on the e-procurement platform.</p> <p>3. For obtaining Digital Signature Certificate, you may please Contact:</p> <p>Andhra Pradesh Technology Services Limited, BRKR Bhavan, B-Block, Tank bund Road , Hyderabad-500022 Phone: +91-40-23220305 AND Fax: +91-40-23228057 (OR)</p> <p>You may please Contact Registration Authorities of any Certifying Authorities in India. The lists of CAs are available</p>

by clicking the link "<https://tender.eprocurement.gov.in/DigitalCertificate/signature.html>".

4. Submission of Hard copies:

After submission of bid online, the bidders are requested to submit invariably the originals of all the documents part of technical bid stipulated at clause No.6 of tender Schedule at APSCSCL, Vijayawada on or before **13.11.2017 at 2.00 PM** either personally or through courier or by post and the receipt of the same within the stipulated time shall be the responsibility of bidder. The department shall not take any responsibility for any delay or non-receipt. If any of the documents furnished by the bidder is found to be false/fabricated/bogus, the bidder is liable for forfeiture of the EMD, cancellation of work and criminal prosecution and black listing.

The bidder is requested to get a confirmed acknowledgement from the Tender Inviting Authority as a proof of Hardcopies submission to avoid any discrepancy. The bidder has to attach the required documents after uploading the same as required by Tender Inviting Authority in its tender conditions.

5. Deactivation of Bidders:

The bidders found defaulting in submission of hard copies of original DD for EMD to the Tender Inviting Authority on or before on **13.11.2017 at 2.00 PM** for Technical Tender Opening and other uploaded documents before concluding the agreement will be suspended / disqualified from participating in tenders on e-Procurement platform for a period of 12 months from date of bid submission besides forfeiture of EMD. Other conditions as per tender document are applicable.

6. Payment Of Transaction Fee:

It is mandatory for all the participant bidders from 1st January 2006 to electronically pay a Non-refundable Transaction fee to M/s. APTS, the service provider through "Payment Gateway Service on E-Procurement platform". The Electronic Payment Gateway accepts all Master and Visa Credit Cards issued by any bank and Direct Debit facility/Net Banking of ICICI Bank, HDFC, Axis Bank to facilitate the transaction. This is in compliance as per G.O.Ms. 13 dated 07.05.2006. A service tax of 15% + Bank Charges for Credit Card Transaction of 2.09%(inclusive of service tax) on the transaction amount payable to APTS. shall be applicable.

7. Corpus Fund:

As per GO MS No.4 User departments shall collect 0.04% of ECV (estimated contract value) with a cap of Rs.10,000 (Rupees ten thousand only) for all works with ECV up to Rs.50 Crores,

and Rs.25,000/- (Rupees twenty five thousand only) for works with ECV above Rs.50 Crores, from successful bidders on eProcurement platform before entering into agreement / issue of purchase orders, towards eProcurement fund in favor of Managing Director, APTS. There shall not be any charge towards eProcurement fund in case of works, goods and services with ECV less than and up to Rs. 10 lakhs

8. Tender Document:

The bidder is requested to download the tender document and read all the terms and conditions mentioned in the tender Document and seek clarification if any from the Tender Inviting Authority. Any offline bid submission clause in the tender document could be neglected.

The bidder has to keep track of any changes by viewing the Addendum/Corrigenda issued by the Tender Inviting Authority on time-to-time basis in the E-Procurement platform. The Department calling for tenders shall not be responsible for any claims/problems arising out of this.

9. Bid Submission Acknowledgement:

The bidder shall complete all the processes and steps required for Bid submission. The system will generate an acknowledgement with a unique bid submission number after completing all the prescribed steps and processes by the bidder. Users may also note that the bids for which an acknowledgement is not generated by the eProcurement system are treated as invalid or not saved in the system. Such invalid bids are not made available to the Tender Inviting Authority for processing the bids. The Government of AP and M/s APTS is not responsible for incomplete bid submission by users.

20

General Terms and Conditions

A. The bidder shall quote his rate including all applicable Taxes, and cost of Transportation for delivery of the stocks, as per the specifications, at the MLS Points of all (13) Districts in the State of Andhra Pradesh.

B. Earnest Money Deposit, (3) samples of Non Woven Carry Bags, required documents, as per the Technical Tender and Financial undertaking should be submitted to the Tender Inviting Authority on **13.11.2017 by 2.00 PM.**

D. Any clarifications on tender notice can be referred to, by e-mail : pdsho.apscsc@ap.gov.in or gmpds.apscsc@ap.gov.in or Fax. +91-866-2551913.

Other terms and conditions as embodied in the Tender Documents.

1. PRE-QUALIFICATION CONDITIONS

- (a) Those who are having **GST number** under GSTN/GST Act.
- (b) Those who are having Trading, Profit and Loss account and Balance Sheet and the Income-tax return submitted for the last 2 financial years duly certified by the Auditor.
- (c) The tenderer should have average turnover of 1.00 Crore for the last 2 financial years.
- (d) Not blacklisted either by the APSCSCL or by any Government / Government undertakings. Minors are not eligible to file tenders.
- (e) The qualified tenderers have to supply the tendered quantity at all MLS points of APSCSCL in all 13 District of Andhra Pradesh, as per the movement orders issued by the concerned District Manager/ Nodal Officer/ Head Office.
- (f) Minimum quantity offered shall not be less than quantity as mentioned below.

Commodity	Minimum Quantity
NON-WOVEN CARRY BAGS (MACHINE STITCHED)	10.00 Lakh nos.

- (g) The above item shall be supplied as per specifications given by Civil Supplies Corporation. The supplier shall have required production, process and allied facilities with all the permission from the competent authorities.

2. GENERAL INSTRUCTIONS:-

The tenderers are requested to go through instructions, terms & conditions and specifications given in this tender document. Failure to furnish all the required information in every respect will be at the tenderer's risk and may result in the rejection of the tender.

2.1 AMENDMENTS TO THE TENDER:-

- a) Before the last date for the receipt of tender, APSCSCL may amend any of the tender conditions as may be desired by the purchaser or wherever APSCSCL feels that such an amendment is absolutely necessary.
- b) Also amendment to tender conditions will be given in response to clarifications by prospective tenderers and it will be solely at the discretion of APSCSCL. Any amendment to the tender conditions will be communicated through e-Procurement Portal and APSCSCL portal.
- c) APSCSCL, at its discretion may or may not extend the due date and time for the submission of tender on account of amendments.

3. COSTS OF TENDERING:

The tenderer shall bear all costs associated with the preparation and submission of tender and the Corporation will in no case be responsible or liable for these costs, regardless of the conduct or outcome of the tenders.

4. EARNEST MONEY DEPOSIT:

1. The tenderers should furnish an Earnest Money Deposit for Rs.10.00 lakhs by means of Demand Draft drawn in favour of "VC & Managing Director, Andhra Pradesh State Civil Supplies Corporation Limited" payable at Vijayawada on any one of the Nationalized Banks along with commercial conditions in Part-I cover. Tenders received without the Earnest Money Deposit will be summarily rejected. Any amount pending with APSCSCL will not be taken into account as Earnest Money Deposit even if so requested. In the case of successful tenderers, the Earnest Money Deposit will be adjusted towards part of the Security Deposit to be payable.
2. Exemption will not be entertained for submission of EMD of Rs.10.00 Lakhs even though the tenderer is having SSI certificate.
3. In the case of unsuccessful tenderers, the Earnest Money Deposit will be refunded within a reasonable time.
4. The amount remitted towards Earnest Money Deposit is liable to be forfeited in case the tenderer withdraws from his / their offer after submission of the tender or after the acceptance of the offer by APSCSCL or fails to sign the Contract or fails to remit the Security Deposit and Bank Guarantee.
5. The Earnest Money Deposit remitted will not carry any interest.

5. SUBMISSION OF TENDER UNDER COVER SYSTEM:

The tender document can be viewed from 31.10.2017 at 12.30 PM and tender should be submitted online i.e, both Technical and price/financial bid. However, in original, the hard copies of the Technical bid only is to be submitted at APSCSCL, Vijayawada on or before 13.11.2017 at 2.00 PM. The outer envelope should be superscribed as "Tender for the supply of NON-WOVEN CARRY BAGS (MACHINE STITCHED)".

6. OPENING OF TENDER :

The filled-in E-Tender document (Technical and Financial bids both) should be uploaded on or before 13.11.2017 upto 1.00 PM. The financial bids should be filed online only.

The Tenderer has to submit hard copies of the filled-in E-Tender technical bid documents only at Regd. Office, Kanuru, Bandar Road, Vijayawada on 13.11.2017 by 2.00 PM as per office clock.

After verification of online Technical bids on 14.11.2017 at 10.30 A.M along with hard copies, the online Financial bids of the qualified technical bidders will be opened on 14.11.2017 at 03.00 PM.

- a) The sealed tenders thus received upto 13.11.2017 will be initially examined by the Tender Scrutiny Committee and the Committee reserves the right to disqualify any of the tenderer / Tenderers in case the committee is not satisfied with the requisite documents furnished, including the past performance on the earlier contracts entrusted by APSCSCL.
- b) The Committee reserves the right to reject the tenders as such, of those existing tenderers with whom orders have already been placed but causing delay in supply. Financial bid of the tenderers will be opened only after those who satisfy the standard criteria laid down by the APSCSCL in Technical bid including their past performance.

- c) The sealed tenders thus received on date: **13.11.2017** will be scrutinized by the Tender Committee and the samples furnished by the tenderer will be analyzed by technical team of APSCSCL/ Reputed Laboratory authorized by APSCSCL. The Corporation reserves the right to disqualify any tender, which is not in accordance with Technical bid i.e. "Specifications and Commercial Offer".
- d) The Technical Team of APSCSCL will also inspect the manufacturer/ suppliers premises to ascertain the production and packing infrastructure as indicated in the tender form. If it is found that the information furnished by the manufactures/ suppliers in tenders is incorrect, the EMD furnished by the tenderer will be forfeited besides rejecting the tender.
- e) If the date fixed for opening the tenders referred to above happens to be a Government holiday, the sealed tenders will be received on the next working day on the scheduled time.
- f) **VOLUME OF WORK: The volume of work is not guaranteed. VC & MD is at liberty to entrust the work order to one or more tenderers as per operational convenience. The decision of the VC & MD is final and cannot be called into question.**

7. **Commercial conditions and Documents to be furnished in the part I :**

- I) The tenderers those who are capable of supplying the ordered quantity **NON-WOVEN CARRY BAGS (MACHINE STITCHED)** as per specification indicated in tender schedule, to all 13 District MLS Points of APSCSCL are alone eligible to participate in the tender, since the stock to be purchased is to be supplied under Public Distribution System, which is a time bound programme.
- II) The tenderer should enclose the following along with the tender form in part-I for the tender to be held on date **14.11.2017**.
 - (a) Earnest money deposit shall be in the form of Demand Draft as indicated in clause no. 4 of tender terms and conditions, drawn on any one of the Nationalized Bank payable at Vijayawada, in favour of "VC & Managing Director, AP State Civil Supplies Corporation Limited". Tenders not covered by requisite Earnest Money Deposit will be summarily rejected.
 - (b) Photostat copy of the certificate of Registration as a firm under GST Act.
 - (c) Photostat copy of the Trading, Profit and Loss Account and Balance sheet and Income-tax returns filed for the last 2 financial years (2015-16 to 2016-17) duly certified by the Auditor.
 - (d) Self declaration on non-judicial stamp paper worth Rs. 100/- that the tenderer is not black listed either by APSCSCL or by any other Government undertakings in the format given in Annexure-II duly signed by the tenderer.
 - (e) Declaration duly signed by the tenderer as prescribed in Annexure-III.
 - (f) Checklist as in Annexure-III (A) & III (B) for the list of documents enclosed. The documents shall be serially arranged in the order of Checklist and shall be securely tied or bound.
 - (g) The tenderer should produce three samples of **NON-WOVEN CARRY BAGS (MACHINE STITCHED)** as per the specifications indicated in Annexure-A to this

tender document at the time of opening of tender on date **13.11.2017**. The tenders without samples will be rejected.

- (h) The tenderer should quote the rate per bag (**non-woven carry bags machine stitched**) as per specification in Annexure-A, in the price bid Online.
- (i) The above item shall be supplied as per specifications given by AP State Civil Supplies Corporation Ltd. The supplier shall have required production, process and allied facilities with all the permission from the competent authorities. The copies of the permissions issued by the competent authorities shall also be enclosed with the part I tender form.
- (i) Other information shall also be furnished as indicated in the Part I Tender Form.

8. OTHER CONDITIONS:

- i) The person or persons signing the tender shall state the capacity under which he/they/is/are signing the tender. If an individual makes tender, it shall be signed with his full name and address. If it is made by a firm, it shall be signed by all the partners of the firm or by a partner of the firm duly empowered or authorised to do so and such authorization / Power of Attorney should also be enclosed.
- ii) If the tender is made by a Corporation / Company / Co-operative society, it shall be signed by the authorized officer, who shall produce satisfactory evidence of such authorization. Such tendering Corporation Company/Co-operative society is required to furnish evidence of its corporate existence before the contract is executed.
- iii) Either the tenderer or the person duly authorized by the tenderer alone will be allowed to be present at the time of opening the tenders / Negotiation. The person so authorized shall produce proper evidence that he / she/ they belongs to the office of the respective tenderer. The nominated agent shall produce power of attorney attested by a Notary.
- iv) VC & Managing Director reserves the right to reject any tender without assigning any reasons thereof and the same shall not be questioned on any ground, whatsoever. Also, if the Government have taken a policy decision or based on the off take in the Districts respectively, the VC & Managing Director reserves the right to cancel the purchase order or to reduce the ordered quantity.
- v) The tender committee will open and scrutinize the tenders with reference to checklist and prepare a tabulated statement. If any unattested corrections are found in the tender, the same will be handed over to the tenderer concerned and his initial or the initial of the authorised representative taken on all such corrections in the presence of the tenderers. The authorized representative shall produce satisfactory evidence of authority of the tenderer to act on behalf of the tenderer at the time of opening the tender.
- vi) If the rates quoted in figures and in words differ, the lowest of the two will be adopted.
- viii) Tenders specifying additional conditions or proposing modifications to the tender conditions will be treated as conditional tender and will be summarily rejected.
- ix) As this tender is on rate contract, the VC & Managing Director reserves the right to